

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
May 12, 2016**

Dr. Mark Schmitz called to order the Regular Session at 6:00 pm at Triton High School.

Mr. David Cappuccio read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 10/9/15.
- Posting on the front door of the Central Office facility on 10/9/15.
- Mailing written notice to the Courier Post and the South Jersey Times on 10/9/15.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 10/9/15.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

PRESENT - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. Matthew Szuchy, Mrs. Julie Scully, Mrs. Melissa Sheppard, Ms. Beth Petite, Ms. Mae Robinson

On the motion by Ms. Jill Dawson, seconded by Mrs. Jenn Storer, the Executive Session was called to order at 6:02 pm.

Roll Call Vote

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ARRIVED AT 6:04 – Dr. Joyce Ellis, Mr. Jay McMullin

ABSENT – Mrs. Dawn Leary

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter “BHPRSD”, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal

government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPERSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPERSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPERSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPERSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPERSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPERSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Pat Wilson, seconded by Ms. Jill Dawson, the Board of Education Adjourned from Executive Session at 7:05 pm

Roll Call Vote

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

Dr. Schmitz asked for any emergency items. There were none.

Dr. Schmitz asked for public comment.

Mrs. Sheppard presented awards to various Triton students.

Mrs. Robinson presented awards to various Timber Creek students.

Dr. Repici recognized BHPRSD Educators

Student representatives from each school reported on events and school news.

Public Comment: Aaron Kozak thanked the School Board and Administration for teacher recognition and “Bring Your Child to Work Day”.

Mae Robinson made some closing comments as this is her last board meeting before retirement.

A. INFORMATION ITEMS

1. Required Monthly Drills

	Date	Time	Evac Time	Type of Drill
Triton	04-25-16	10:55 am	2 min 43 sec	Fire Drill
	04-25-16	1:35 pm	10 min	Shelter In Place
Highland	04-08-16	1:28 pm	4 min	Fire Drill
	04-22-16	1:15 pm	4 min 1 sec	Shelter In Place
Timber Creek	04-08-16	7:39 am	11 min	Evacuation
	04-18-16	9:31 am	12 min	Lock Out
	4-19-16	11:15 am	1hr 45 min	Evacuation
Twilight	04-15-16	5:20 pm	10 min	Lock Out
	04-20-16	5:00 pm	5 min	Security Drill
<u>Bus Evacuations – See Attached</u>				

2. [Board Attendance](#)

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	See Attached
Negotiations	Nothing to Report
Personnel	See Attached
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Dr. Repici presented Item #8B: 1, 2, 3, 4, 5, 6 & 7 for approval

On the motion of Mrs. Pat Wilson, seconded by Mrs. Jenn Storer, Item #8B: 1, 2, 3, 4, 5, 6 & 7: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

ABSTAINED FROM 8B3 – Mrs. Jenn Storer

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of April 21, 2016 Executive Session – N/A until 6/23/16

Minutes of April 21, 2016 Workshop/Action – N/A until 6/23/16

Minutes of March 10, 2016 Exec Session–Released to Public–N/A until 6/23/16

Minutes of March 17, 2016 Exec Session – Released to Public-N/A until 6/23/16

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers’ action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator’s Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

6. Treasurer of School Moneys Report

Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2016. The Treasurer’s Report and Secretary’s report are in agreement for the month of April 2016. Move that the Board of Education approve the Treasurer of School Moneys reports.

7. Budget Certification

BOARDS’ CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Dr. Repici presented Item #8B: 8, 9 & 10 for approval

On the motion of Mrs. Pat Wilson, seconded by Mrs. Jenn Storer, Item #8B: 8, 9 & 10: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

ASTAINED FROM 8B9 – Mr. Bill Murray

ABSTAINED FROM 8B10 – Mrs. Jenn Storer

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

Move that the Board of Education approve the Student Activities Account Reports.

10. Use of Facilities

Move that the Board of Education approve the Use of Facilities requests as submitted by the principals.

C. Other Monthly Action Items

1. Allstate Grant – Approved 5/5/16

Approve the acceptance of the Allstate Helping Hands in the Community Grant awarded to the Special Services Department in the amount of \$1,000.

2. Challenge Day – Approved 5/5/16

Move that the Board of Education approve the contract for Challenge Day as per attached exhibit. Challenge Day Schedule: Highland-10/4/16, Triton-10/5/16 & Timber Creek-10/6/16

3. Breaker Group, Inc. – Approved 5/5/16

Move that the Board or Education approve the Breaker Group quote of March 2, 2016 for Professional Services: WSCA 87718 NJ Brocade Networks Hardware: TCPN Contract in the amount of \$158,416.00.

4. Change Order – Approved 5/5/16

Move that the Board of Education approve of the change order from SJTP for the Timber Creek Garage in the amount of \$3,150.

5. Travel Expenditure Maximum – Approved 5/5/16

Pursuant to NJAC 6A:23A-7.3, the board of education establishes \$175,000 as the maximum travel expenditure.

6. Special Education Tuition Student – Approved 5/5/16

Approve EH, student with disabilities from the Pine Hill School District, to attend the SCMD 18-21 year-old program at Timber Creek Regional High School for the Summer 2016 ESY Program, as well as the 2016-17 school year. The Pine Hill School District is responsible for all tuition and transportation costs.

Approve EG, student with disabilities from the Lindenwold School District, to attend the Twilight Alternative Program at Highland Regional High School for the remainder of the 2015-16 school year, as well as the 2016-17 school year. The Lindenwold School District is responsible for all tuition and transportation costs.

7. Camden County Ed Services Transportation/Shared Service Agreement – Approved 5/5/16

Move that the Board of Education approve Camden County Ed Services as administrators of transportation contracts to/from high schools with the exception of routes included in the Gloucester Twp. BOE transportation Agreement.

Dr. Repici presented Item #8C: 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 & 27 for approval

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Pat Wilson, Item #8C: 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 & 27: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

8. Sustainable New Jersey Grant

Move that the Board of Education approve application for Sustainable Jersey for Schools Small Grants Program. Grant award is \$4000.

9. 2016-2017 Transportation Renewals

Move that the Board of Education approve the 2016-2017 transportation contract renewals, at a .57% increase, as specified below

TRANSPORTATION RENEWAL ROUTES FOR S/Y 16-17

Route	Company	CPI	16/17 contract Renewal
		.57	
TR1	First Student		\$29,531.50
TR2	First Student		\$29,531.50
H1	Holcomb		\$15,061.28
H2	Holcomb		\$15,061.28
TR71	Holcomb		\$11,132.13
TR73	Holcomb		\$11,132.13
TR75	Holcomb		\$11,132.13
TR76	Holcomb		\$11,132.13
TR83	Holcomb		\$11,217.10

10. Bureau of Education & Research Inc.

Move that the Board of Education approve the Agreement for Services with Bureau of Education and Research, for an On-Site Seminar entitled *Help Your Students Master the Next Generation Science Standards: Practical Strategies and the Best New Tools*. The seminar will take place on May 25, 2016 with a cost to the district of \$5193.00.

11. Disposal of Books

Move that the Board of Education approve the disposal of the following books from Triton:

- Title: *Elements of Literature Sixth Course* (Holt, Reinehart, and Winston)
Publication Date: **2005**, ISBN: 0-03-068379-3, Total to discard: 200
- Title: *The Language of Literature British Literature* (McDougal-Littell Inc.)
Publication Date: **2004**, ISBN: 0-618-17075-8 2002, Total to discard: 120
- Title: *Elements of Literature Third Course* (Holt, Reinehart, and Winston)
Publication Date: **2005**, ISBN: 0-03-068376-9, Total to discard: 224
- Title: *The Creative Impulse*
Publication Date: **1990**, ISBN: 0-13-189754-3, Total to discard: 15
- Title: *Kaplan: The New SAT Critical Reading Workbook*
Publication Date: **2004**, ISBN: 0-7432-6032-5, Total to discard: 30

12. CIPA Compliance Certification for Funding Year 2017

Move that the Board of Education approve the CIPA Compliance Certification for Funding Year 2017.

13. Interlocal Agreements for Vended Meals and Busing

Move that the Board of Education approve the Interlocal Agreements for vended school meals and busing with Runnemede BOE for the 2016-2017 school year.

14. Resolution for Appointment of Representative to the School Health Insurance Fund effective July 1, 2016 to represent the BHPRSD

Move that the Board of Education approve the appointment of Jean Grubb as Representative to the School Health Insurance Fund, effective July 1, 2016 to represent the Black Horse Pike Regional School District.

15. Designation of Official Newspapers

Move that the Board of Education act to approve the designation of The Courier Post and the South Jersey Times as newspapers of record.

16. Adoption of Existing Board Policies

Move that the Board of Education approve the adoption of existing board policies.

17. Appointment of PACO/OPRA

Move that the Board of Education approve the appointment of Jean Grubb as the Public Agency Compliance Official (PACO) and Open Public Records Official from July 1, 2016 through June 30, 2017.

18. Appointment of Affirmative Action Officer

Move that the Board of Education approve the appointment of Julie Scully, Supervisor of Personnel and Jean Grubb, Business Administrator as the Affirmative Action Officer(s), from July 1, 2016 through June 30, 2017.

19. Appointment of 504 Officer

Move that the Board of Education approve the appointment of David Cappuccio, Director of Special Services as the District 504 Officer from July 1, 2016 through June 30, 2017.

20. Appointment of Purchasing Agent

Move that the Board of Education approve the appointment of the Jean Grubb as the District Qualified Purchasing Agent from July 1, 2016 through June 30, 2017.

21. Appointment of Board Secretary

Move that the Board of Education approve the appointment of Jean Grubb as Board Secretary from July 1, 2016 through June 30, 2017.

22. Approve Curriculum

Move that the Board of Education approve the existing district curriculums for the 2015-2016 school year.

23. Approve Petty Cash Fund

Move that the Board of Education approve petty cash funds for the period of July 1, 2016 through June 30, 2017, as specified below:

Central Administration	\$200.00
Building Principals	\$100.00
Special Education Student Incentive Program	\$100.00

24. Approve Tax Shelters

Move that the Board of Education approve the following Tax Shelter providers and include them as an addendum to the district 403(b) Plan Document:

Lincoln Investments AXA Equitable First Investors Metlife
Siracusa Benefits Midland National Franklin Templeton Vanguard

BE IT FURTHER RESOLVED, that The Omni Group be appointed the District's 3rd Party Administrator for the District's 403(b) plans.

25. Authorization to Award Contracts

Move that the Board of Education authorize the Business Administrator to award contracts up to the bid threshold/quote threshold until the next reorganization meeting of the Board.

26. Approve Bill Payments between Board Meetings

Move that the Board of Education authorize the Business Administrator to approve bill payments between board meetings.

27. Approve Use of State Contracts for Purchasing

Move that the Board of Education authorize the Business Administrator to use state contracts for purchasing of goods and services from July 1, 2016 through June 30, 2017.

Dr. Repici presented Item #8C: 28, 29, 30, 31, 32, 33, 34, 35, 36, 37 for approval

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Pat Wilson, Item #8C: 28, 29, 30, 31, 32, 33, 34, 35, 36, 37: approved. Bowman & Co. submitted a peer review and the BOE accepts that review.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

28. Approve Cooperative Purchasing

Move that the Board of Education approve cooperative purchasing from July 1, 2016 through June 30, 2017 with:

Middlesex Regional Educational Services
WSCA-NASPO
Hunterdon Regional Educational Services
Commission of New Jersey
U.S. Communities
Government and Purchasing Alliance
Garden State Co-op

29. Comprehensive Equity Officer and Title IX Officer

Move that the Board of Education approve the appointment of Julie Scully as the Comprehensive Equity Officer and Title IX Officer from July 1, 2016 through June 30, 2017.

30. Anti-Bullying Coordinator

Move that the Board of Education approve Mr. David Cappuccio, Jr. as the district's Anti-Bullying Coordinator from July 1, 2016 through June 30, 2017.

31. Anti-Bullying Specialists

Move that the Board of Education approve the appointments of the following individuals to serve as Anti-Bullying Specialists for the assigned schools from July 1, 2016 through June 30, 2017.

Highland – Jeanette Vizoco Timber Creek – Nicole Hohl Triton – Holly Fertel

32. Educational Data Services, Inc.

Move that the Board of Education act to approve to continue a cooperative bidding program between BHPUSD and Educational Data Services, Inc. to provide shared services for the period of July 1, 2016 through June 30, 2017 at the cost of \$14,600.

33. NJSIAA Membership

Move that the Board of Education act to approve to continue the NJSIAA Membership renewal for Highland, Timber Creek and Triton for the period of July 1, 2016 through June 30, 2017.

34. Gloucester Township Housing Authority

Move that the Board of Education approve the contract addendum with the Gloucester Township Housing Authority. See attached exhibit.

35. Acceptance of Grant

Move that the Board of Education approve the acceptance of the \$40,000 grant received from Camden County Soil Conservation

36. Perkins Grant

Move that the Board of Education approve the Perkins Grant FY17 allocation in the amount of \$28,858.

37. Approval of Request for Proposals

Move that the Board of Education approve the following vendors:

- Architect - Garrison Architects
- Auditor - Bowman & Co.
- Bond Counsel - Parker McCay
- Engineers - Jefferis Engineering and Remington & Vernick
- Nursing - Bayada
- Physician - Harry Sharp, DO
- Solicitor - Wade, Long and Wood, LLC
- Therapy Services - Rehab Connection
- Bread - Deluxe
- Milk - Hy-Point

Dr. Repici presented Item #8C: 38 for approval

On the motion of Mrs. Pat Wilson, seconded by Ms. Jill Dawson, Item #8C: 38: approved. Roll Call Vote: YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

38. Approval of Request for Proposals for Substitute Services

Move that the Board of Education approve the following vendor for Substitute Services - Insight

A. Personnel

Dr. Repici presented item(s) 9A:1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, & 15 for approval.

On the motion of Dr. Joyce Ellis, seconded by Miss Jill Dawson, Item(s) 9A:1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, & 15: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

ABSTAINED FROM 9A:6 & 12 – Mr. Bill Murray

ABSTAINED FROM 9A: 5, 6, 7, 12, 15 – Mrs. Jenn Storer

1. Co-curriculum Appointments Nothing to Report

The Superintendent recommends the persons shown on SCHEDULE A be appointed to the listed co-curriculum positions at the stipends shown for the 2016-2017 school year and are paid for time served in the positions. Approval is recommended.

2. **Resolution for Emergency Hiring** **Nothing to Report**
We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.
3. **Appointment Per Diem Substitute Staff**
The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2016-2017 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.
4. **Approval Professional Development/School Business Requests**
The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.
5. **Approval Advancement Placement Teachers**
The Superintendent recommends approval of the Advancement Placement Teachers to be compensated for Advanced Placement review classes for up to 4 hours per AP class for the 2016-2017 school year. Details are shown on SCHEDULE H.
6. **Approval Employment Contract 2016-2017**
The Superintendent recommends the Board of Education approval of the 2016-2017 contracts for the Director of Special Services & Special Education, Director of Curriculum & Instruction, Supervisor of Personnel Management. Details are shown on the schedule.
SCHEDULE I- Director of Special Services & Special Education
SCHEDULE J-Director of Curriculum & Instruction
SCHEDULE K- Director of Personnel Management
SCHEDULE L- Supervisor of Planning, Research, Assessment, Evaluation, and Special Projects
SCHEDULE M- Assistant Business Administrator
7. **Appointment of Twilight Principals**
The Superintendent requests Board of Education approval of the persons shown on SCHEDULE N to be appointed as Twilight Principals for the 2016-2017 school year. Details are shown on the attached schedule.
8. **Approval: Job Description**
The Superintendent recommends Board of Education approval for the following Job Description: Director of Personnel Management and Special Education Aide. Details are shown on SCHEDULE O.
9. **Approval Revised Retirement Date Professional**
Mr. W. Sloan, a FACS Teacher at Triton High School has submitted a letter to the Board of Education requesting that his retirement date be changed from September 1, 2016 to July 1, 2016. The superintendent recommends acceptance of this revised resignation, for the purpose of retirement, with regret.
10. **Superintendent's Recommendations for Non-renewal of Employment Contracts**
Be it resolved that the Board of Education does hereby approve the Superintendent's recommendations for non-renewal of employment contracts for the school year 2016-2017. Details are shown on SCHEDULE P.
11. **Approval Revised Family Medical Leave**
The Superintendent recommends Board of Education approval for the revised Family Medical Leave, for the following employee:

M.I., a Special Education 1:1 Aide at Timber Creek High School has requested to revise her anticipated return to work date return to work date to June 16, 2016.
12. **Appointment: Professional Staff**
The Superintendent recommends the appointment of the new hires for the school year 2016-2017. Details of the assignment and salary are shown on SCHEDULE Q.

13. **Approval Clinical Practice & Junior Field Experience**

The Superintendent recommends permission be granted for the following **Rowan University** student to serve his **Clinical Practice Assignment** for the 2016-2017 school year.

Student Teacher: Jonathan Robbins
Dates: October 24, 2016 to December 20, 2016
Supervised by: Ed Casey
School: Highland Regional High School
Subject: Health & PE

The Superintendent recommends permission be granted for the following **Rowan University** student to serve her **Junior Field Experience** for the 2016-2017 school year.

Student Teacher: Alicia Herbert
Dates: October 31, November 2, 4, 16, 21, 23, 28, 30, December 5 & 7, 2016
Supervised by: Jean DeMarco
School: Timber Creek Regional High School
Subject: Health & PE

14. **Approval Retirement Professional**

Mr. T. Concannon, a Building Foreman at Triton High School has submitted a letter to the Board of Education indicating he will retire September 1, 2016. Mr. Concannon has been an employee of the district for ten years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

15. **Appointment: Home Instruction Tutors**

The Superintendent recommends the appointment of Home Instruction Tutors for the 2016-2017 school year. Details are shown on SCHEDULE R.

Dr. Repici presented item(s) 9A:16, 17, 18, 19, 20, 21, 22, 23, 24 & 25 for approval.

On the motion of Mr. Kevin Bucceroni, seconded by Miss Jill Dawson, Item(s) 9A:16, 17, 18, 19, 20, 21, 22, 23, 24 & 25: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

ABSTAINED FROM 9A:24 – Mr. Bill Murray

ABSTAINED FROM 9A: 17, 18, 20, 22, 24 & 25 – Mrs. Jenn Storer

ABSTAINED FROM 9A: 16 & 18 – Mrs. Pat Wilson

16. **Appointment: Summer Tutors**

The Superintendent recommends the appointment of Summer Tutors for the summer of the 2016-2017 school year. Details are shown on SCHEDULE S.

17. **Appointment: Support Staff**

The Superintendent recommends the appointment of the new hires for the school year 2016-2017. Details of the assignment and salary are shown on SCHEDULE T.

18. **Appointment of Twilight Teachers, Substitutes and Counselors**

The Superintendent requests Board of Education approval of the persons shown on SCHEDULE U to be appointed as Twilight Teachers, Substitutes and Counselors for the 2016-2017 school year. Details are shown on the attached schedule.

19. **Approval Curriculum Writing**

The Superintendent recommends Board of Education approval for the Curriculum Writing for the 2016-2017 school year. Details are shown on SCHEDULE V.

20. **Appointment of Twilight Teachers, Substitutes and Counselors**

The Superintendent requests Board of Education approval of the persons shown on SCHEDULE W to be appointed as Twilight Teachers, Substitutes and Counselors for the 2016-2017 school year. Details are shown on the attached schedule.

21. **Approval for Volunteer to Observe Biology Classes**
The Superintendent recommends Board of Education approval for Sonimi Halliday, a Rider University graduate student, to observe Biology classes under the direction of Jennifer Gramble, Supervisor, from May 13, 2016 until June 15, 2016.
22. **ABA Home-Based Consultative Services**
The Superintendent recommends Board of Education a approval for Mrs. Jessica Caffrey, Supervisor of Special Services/Behavior Analyst, to provide Home-Based ABA Consultative services at a rate of \$65/hour for services provided above and beyond her normal working hours for the 2016-17 school year.
23. **Approval Summer Professional Development Workshops**
The Superintendent recommends Board of Education approve the Summer Professional Development Workshops on the attached schedule. Details are shown on the attached SCHEDULE X.
24. **Reappointment of District Support Staff 2016-2017**
The Superintendent recommends reappointment of district support staff for the 2016-2017 school year. Details of assignments and salaries are shown on the schedules listed below.

Hourly Aides	SCHEDULE Y
Technology Support and AV/TV Techs	SCHEDULE AA
Office Staff	SCHEDULE BB
Maintenance Staff	SCHEDULE CC
Instructional Aides and 1:1 Aides	SCHEDULE DD
25. **Reappointment of Administrative Staff 2016-2017**
The Superintendent recommends reappointment of the district Administrative staff for the 2016-2017 school year. Details of assignments and salaries are shown on SCHEDULE EE.

Dr. Repici presented item(s) 9A:26, 27, 28, 29 & 30 for approval.

On the motion of Miss Jill Dawson, seconded by Dr. Joyce Ellis, Item(s) 9A:26, 27, 28, 29 & 30: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

ABSTAINED FROM 9A:26 – Mr. Bill Murray

ABSTAINED FROM 9A: 26 & 27– Mrs. Jenn Storer

26. **Reappointment of Supervisory Staff 2016-2017**
The Superintendent recommends reappointment of the district Supervisors for the 2016-2017 school year. Details of assignments and salaries are shown on SCHEDULE FF.
27. **Reappointment: Professional Staff 2016-2017**
The Superintendent recommends the reappointment of the professional staff for the school year 2016-2017. Details of the assignment and salary are shown on SCHEDULE GG.
28. **Approval: Change in Assignment Support Staff**
The Superintendent recommends Board of Education approval of the change in assignments for the individuals listed on the schedule for the 2016-2017 school year. Details are shown on SCHEDULE HH.
29. **Revised Reappoint Bus Drivers/Bus Aides**
The Superintendent recommends the revised appointment of the Bus Drivers/Bus Aides for the 2016-2017 school year for the 2016-2017 school year. Details are shown on SCHEDULE Z.
30. **Transfer-Professional Staff (Voluntary & Involuntary)**
The Superintendent recommends Board of Education approval of the voluntary and involuntary transfers for Triton, Highland and Timber Creek professional staff, effective September 1, 2016, as listed on SCHEDULE II.

B. ATHLETICS **Nothing to report**

C. POLICY

Dr. Repici presented item(s) 9C:1, 9H:1 & 2 for approval.

On the motion of Miss Jill Dawson, seconded by Dr. Joyce Ellis, Item(s)9C:1, 9H:1 & 2: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

1. **Second Reading - Policies & Procedures/Regulations**

Policies:	P5111	ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS
	P5310	HEALTH SERVICES
	P5330.01	ADMINISTRATION OF MEDICAL MARIJUANA
	P5460	HIGH SCHOOL GRADUATION
	P8462	REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN
	P8550	OUTSTANDING FOOD SERVICES CHARGES

Regulations:	R2431.2	MEDICAL EXAMINATION PRIOR TO PARTICIPATION ON A SCHOOL-SPONSORED INTERSCHOLASTIC OR INTRAMURAL TEAM OR SQUAD
	R5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
	R5310	HEALTH SERVICES
	R5330.01	ADMINISTRATION OF MEDICAL MARIJUANA
	R5460	HIGH SCHOOL GRADUATION
	R8462	REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN

H. **MISCELLANEOUS**

1. **Special Education - Out of District Placements 2015-2016** **Nothing to Report**

For the school year 2015-16, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. **Harassment Intimidation & Bullying (HIB) Investigations**

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the May 12, 2016 Board of Education Meeting by the Superintendent of Schools and the District Anti Bullying Coordinator. Details are shown on SCHEDULE F. **Nothing to Report**

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged with in Executive Session portion of the May 5, 2016 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE G.

SUPERINTENDENT

Dr. Brian Repici, Superintendent
Nothing to Report

SPECIAL EDUCATION/POLICY UPDATE

Mr. David Cappuccio
Nothing to Report

BUSINESS/TECHNOLOGY REPORT

Mrs. Jean Grubb, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Julie Scully, Supervisor of Personnel Management
Nothing to Report

Dr. Schmitz asked for public comment.

On the motion of Mrs. Jenn Storer, seconded by Ms. Jill Dawson, the Board meeting adjourned at 7:57 pm.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary

Respectfully submitted,

David Cappuccio
Acting Board Secretary

JG/kc